

SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
January 17, 1989

M I N U T E S

PRESENT: J. Romo, Chair, S. Laub (for M. Bobgan), G. Brady, J. Connell,
G. Brady, L. Fairly, T. Garey, C. Hanson, D. Oroz
ABSENT: G. Smith (excused)
RESOURCE: E. Cohen, J. Friedlander, B. Miller, H. Pugh, D. Sloane,

APPROVAL OF MINUTES: December 6, 1988

Deferred

CONSENT TO ADD ITEM TO THE AGENDA

The Chair asked for consent to add an item to the Agenda. He announced that Dr. Friedlander and Dr. Charles Wood would appear before the Council to make a special request for CPC consideration of a proposal to stage a major jazz festival which would be partially funded from Lottery 88-89 funds.

The Chair introduced Sunny Laub, Dean of Continuing Education, representing Dr. Bobgan who is out of town.

ACTION ITEMS

Approval of DCC Instructional Equipment Recommendations, 1989-90

M/S/C Hanson/Fairly Unanimous

To approve the Division Chair Council recommendations on new instructional equipment, 1988-90.

The Chair briefly reviewed the instructional equipment allocations for 1988-89 which are:

Library (16%)	\$ 73,924
Continuing Education	81,501
Academic Affairs	<u>306,599</u>
Total	\$462,024

The breakdown of the Academic Affairs allocation is the following:

New Equipment	\$151,330
Contingency/Security	15,330
Replacement Equipment	<u>140,090</u>
Total	\$306,599

The chair told members that replacement equipment requests would be determined by Department Chairs and the deans responsible for their areas.

Members were reminded that all requests for computer equipment must be confirmed by the Instructional Computer Planning Committee.

Approval of DCC Certificated Replacement Exemptions from Ranking

The Chair asked for action waiving the rule for a Hearing Stage on this item.

M/S/C Garey/Connell Unanimous

To suspend the rules to allow the Council to take action on the Division Chair Council recommendations on Certificated Replacement Exemptions from Ranking.

Referring to Attachment 2, the chair noted the positions which are recommended for exemption: Accounting, Art, Marine Technology, Music and Psychology. The criteria applied during the exemption process include the following:

1. Is the department in a stabilized growth pattern?
2. How did the department's WSCH per FTE compare to programs at other colleges?
3. What percent of the program is taught by hourly faculty?

The Chair reported that early action on these positions will enable Personnel to begin advertising immediately.

M/S/C/ Brady/Garey Unanimous

To approve the list of exempted position for 1988-89 as recommended by the Division Chair Council.

Mr. Garey remarked on the wisdom and efficiency of the new process of exempting positions from the ranking process if they meet established criteria. The new procedures expedite replacing faculty who are vital to the instructional program.

The Division Chair Council is reviewing 14 additional certificated requests, non-exempt and new, for ranking and submittal to the CPC. Of these requests, it is expected that only 6 positions will be funded.

Members responded to Mr. Oroz's comments on the added costs for a second round of advertising with the observation that "it was worth it" to secure the best candidates as quickly as possible.

REPORTS

Continuing Education Contract Staffing

Sunny Laub reported that Dr. Martin Bobgan has recommended, on the basis of practices at other California community colleges, that permanent contracts be given to two permanent hourly instructors in the Continuing Education Program. The cost for the permanent contracts to Mary Ellen Kelly and Eleanor Woods is approximately \$15,000.

On the issue of "bumping rights" between the credit and the not-for-credit program, Mr. Oroz stated that it is unlikely that this action will affect staff in the credit program. (This issue is being addressed by AB 1725.)

Institutional Directions Statement

The Chair reminded members that the Council will make its final recommendations on the Statement of Institutional Directions on February 14, and he asked that recommendations from college committees be submitted to Burt Miller as soon as possible.

Lottery Rankings

Dr. Hanson reported that an additional \$200,000-\$300,000 is available for allocation from 88-89 lottery, and he recommended that additional requests be submitted for ranking. The chair proposed that a master list of items be ranked early this spring, which would obviate the need for a second round later in the semester. This also could enable the college to cut into projected 89-90 lottery monies.

Members, in general, were not in support of the proposal, observing that needs can evaporate or needs can surface after the requests are ranked, that the process of working 6 months in arrears is working satisfactorily. It was suggested that an over-all list could be submitted and periodically revised as necessary. In a straw vote called by the chair, members indicated their preference to rank in early spring the balance of 88-89 lottery allocations, and to rank 1989-90 funds later in the semester.

The timeline for Lottery rankings is as follows:

<u>Activity</u>	<u>Date</u>
Division Chair Council 1st Hearing	March 8
Division Chair Council 2nd Hearing	March 22
College Planning Council 1st Hearing	March 28
College Planning Council 2nd Hearing	April 11

Jazz Festival Proposal

Dr. Jack Friedlander introduced Dr. Charles Wood, instructor in the Music Department, who presented his proposal to stage a jazz festival sponsored by SBCC on April 28 and 29, 1989. Dr. Woods outlined the activities planned for the event, including performances by world class artists and the staging of band competitions for various age groups. Invitations to participate have been sent to junior and senior high schools, community colleges and state universities in California.

It is expected that costs of the festival, estimated at approximately \$29,000, will be offset by ticket and program sales, projected at \$25,000.

Dr. Woods outlined the benefits of the proposal to the college: visibility, potential recruitment of students, impetus for support by outside agencies, enhancement of programs, additional curricular opportunities for students, and hospitality revenues to the city.

M/S/C Oroz//Fairly Unanimous

To waive the rules to allow action on the request by the Music Department to consider a lottery request for a SBCC Jazz festival.

M/S/C Hanson/Garey Unanimous

That \$10,000 from 1988-89 lottery funds be pledged as necessary for the Santa Barbara International Jazz Festival, sponsored by Santa Barbara City College. The allocation of \$10,000 will provide viability to the program in the event that expenses cannot be met by ticket sales.

The Chair clarified that by taking this action, the Council was recommending authorization to assume a potential worst-case liability of up to \$29,000.

BUDGET DEVELOPMENT

Dr. Hanson distributed copies of 1988-89 General Apportionment-Revenue Projections.

Based on 1988-89 Adjusted Budget figures plus Estimated Growth and Equalization, the projected 1989-90 budget is \$24,659,970. This figure represents an projected increase of \$1,452,523. Dr. Hason remarked that the apportionment-revenue projections document is, essentially, a planning tool. A preliminary budget reflecting, among other items, library utility and staffing costs, and established benefits costs is the next stage in budget development. Dr. Hanson will report on the preliminary budget at a later date.

STAFF DEVELOPMENT

Mr. Oroz reported that the District will receive approximately \$65,147 for staff development activities mandated under AB 1725. A college-wide advisory committee, established to develop a human development plan, has made the following recommendations for allocating the resources: Academic Affairs, \$19,547; Continuing Education; \$8,104; Student Affairs, \$5,924; Business Services \$5,925; and the District (administered by Personnel), \$19,547. The plan will be submitted to the President for his approval. The funds, which the District will receive in March, can be carried over to the next fiscal year.

The next meeting will be on January 24, 3:00 p.m. in A218C.

JDM

cc: Dr. MacDougall
Deans
Division/Department Chairs
Mr. Miller
Mr. Pickering
Mr. Guillen